Textile Research Internship

Description
This position is a temporary, part time, paid internship in the collections department of Museo de las Americas. Museo is home to approximately 500 Latin American textiles.

Responsibilities

- Researching origins and significance of a variety of textiles including garments, handicraft and regalia from Latin America.
- Writing concise reports which include sources and then entering the information into the collections database.
- Documenting textile objects through written description, measurements and photographs, and recording the information in the collections database.
- Managing and updating existing database records.
- Uploading collections object photographs and information to public websites.
- Creating permanent storage for textiles using archival methods.

Qualifications

- Current undergraduate or graduate student who has completed or is currently enrolled in one or more courses that cover textile or fiber arts, art, fine art, anthropology, archeology, museum studies, archival methods or anything regarding the culture and history of Latin America.
- Able to develop a procedure that ensures completion of all of the necessary aspects of research, documentation, data management and publication for each artifact.
- Proficient in research using scholarly methods and sources.
- Strong written communication skills, especially in the use of appropriate terminology, visual description, and nomenclature.
Preferred but not necessary qualifications

- Competency reading and translating Spanish.
- Knowledge of photography and photo editing
- Experience with Past Perfect or other collections management software.

Hours and Compensation

- Internship requires a commitment of 160 hours. Preferably 10 hours per week for 16 weeks, but the schedule is flexible.
- Pay is $20.00 per hour.
- The position is primarily in-person with flexible but limited remote days.

To Apply

Send a letter describing your interest, education, qualifications and experience to collections@museo.org.